

ORLEANS TOWN CLERK  
K. Darby, Asst  
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COMMUNITY PRESERVATION COMMITTEE  
Draft: September 06, 2013

September 05, 2013  
Approved: November 07, 2013

1. The meeting was called to order at 5:00 pm in the Nauset Room at Town Hall. In attendance; Judy Brainerd, Julia Enroth (Chair), William Garner, Catherine Hertz (Clerk), Jon Holt, Alan McClennen (Vice-Chair). Absent; Steve Bornemeier, Mefford Runyon.
2. There was no public comment.
3. The minutes of the August 1, 2013 meeting were approved as corrected. 6-0-0
4. Welcome New Member Mefford Runyon (Open Space Representative) – not in attendance.
5. Status of CPC Member Appointments
  - a. Need a representative from the Historical Commission.
  - b. Steve Bornemeier will resign, as he is very involved in the Firehouse project. He will stay on the committee until someone is appointed from the Planning Board.
  - c. Bill Garner's appointment will come up at the next Board of Selectmen's meeting.
6. Habitat for Humanity – Leedara Zola, Director of Land Acquisition and Permitting
  - a. House in a week blitz will begin the week of September 23.
  - b. Wednesday, September 16 from 6:00 – 7:00 pm there will be a volunteer kick off at the Church of the Holy Spirit.
  - c. Habitat will put up a sign at the construction site. The Committee agreed that the CPC sign should be also be put up. Julia will speak to Vickie Goldsmith.
  - d. Habitat is on the Board of Selectmen's agenda for October 2.

***On a motion made by Catherine Hertz and seconded by Bill Garner it was voted to support Habitat's recommendation to use the parcel with the old farmhouse for deed-restricted, new-construction, affordable housing purposes, as envisioned in the situation when no responsible party responds to the Request for Proposal issued, and to so notify the Board of Selectmen. 5-0-1 (Alan McClennen abstained)***

7. Federated Church Roof Replacement – John Burlingame
  - a. The roof replacement is maintenance. The last roof was installed in 1975. There possibly could be a problem with the underlayment.
  - b. Will be replaced with 50-year shingles.
  - c. Low bid from Shingleworks in Brewster of approximately \$22,000.
  - d. Will not change the character of the building.

***On a motion made by Alan McClennen and seconded by Catherine Hertz it was moved, in accordance with the deed restriction, to approve the replacement of the old asphalt roof shingles with new 50-year shingles of the same color and style.***  
6-0-0

8. Project Monitoring – Updates and Expenses

- a. **Hinckley Affordable Housing** (Catherine Hertz monitor) – No new information.
- b. **OHS Document/Photograph Restoration – Phases II & III** (Jon Holt monitor) – Phase II is complete. Still working on glass plates.
- c. **OHS Land and Septic Survey** (Bill Garner monitor) – No new information.
- d. **Putnam Farm** (Catherine Hertz monitor) – Communicated with John Jannell. Planning with Ryder and Wilcox a 20' wide right-of-way to access property over County land.
- e. **Namskaket Rd. Housing** (Julia Enroth monitor) – see #6
- f. **Odd Fellows Hall Restoration – Phase V** (Catherine Hertz monitor) – No new information.
- g. **Open Space and Community Housing Support Funds** – No new information.
- h. **Eldredge Park Irrigation Well** (Judy Brainerd monitor) – Moving forward. Expect to get bids back in October.
- i. **OHS Meeting House Storm Window Replacement** (Steve Bornemeier monitor) – No new information.
- j. **Old Firehouse Renovation Feasibility Study** (Bill Garner monitor) – Search Committee has received eight proposals, will narrow down to three for final interviews.
- k. **Academy Playhouse Renovation** (Jon Holt monitor) – Paid \$7,000 bill for architect. Almost finished preliminary drawings.

9. Community Preservation Signs – The six new signs will be put up in the following locations; Habitat, Academy, Orleans Historic Society, Odd Fellows, Eldredge Park, Old Firehouse.

10. FY 2015 Application Form – Form was reviewed.

11. Updated Community Preservation Projects Lists – List was reviewed

12. Monthly Financial Report – Reflects that almost all old projects have been completed.

13. Key Dates / Timeline

- a. Regular CPC Meetings 10/3 (no Julia), 11/7, 12/5
- b. Catherine will invite the Odd Fellow and Putnam Farm to attend the October 3 meeting.
- c. Bill to invite OHS (Land and Septic) to attend the November 7 meeting.

14. There being no further business, the meeting was adjourned at 6:10 pm.

Respectfully submitted,



Sandra A. Marai, Secretary  
Community Preservation Committee

\*Supporting documents on file at Town Hall